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HVAC/Facilities Technician Position Summary...

This position will be the primary technician responsible for all aspects of the HVAC components throughout the facility. In addition, this position will work in harmony with the other Facilities technicians in all aspects of facilities maintenance. This will include, but not be limited to, maintaining building by performing painting, plumbing, electrical, carpentry, grounds keeping, and other related tasks.

This list of duties and responsibilities is illustrative only of the tasks performed by this position and is not all-inclusive.

Essential Duties and Responsibilities:

- Troubleshooting, diagnosing, service, and repair of all HVAC commercial air conditioning and heating and cooling systems.
- Repair or replacement of defective equipment.
- Install, adjust, troubleshooting of thermostats and control devices, pneumatics, pumps, compressors, etc.
- Perform other HVAC duties as required.
- Install fixtures, appliances, tiles, doors, cabinetry, etc. as required.
- Follows and maintains preventive maintenance tasks on a variety of equipment including HVAC, compressors, vehicles, etc.
- Ensures maintenance tools and equipment are in safe working condition.
- Assists departments in moving or unloading furniture, supplies, and equipment.
- Contributes to a team effort and accomplishes related results as required.
- Performs other tasks and duties as required.

Qualifications:

- High School diploma or equivalent.
- Two years experience in HVAC repair and maintenance or technical school training certified.
- Must have and maintain a valid state driver's license with no major infractions.
- Must have and maintain state HVAC licenses/certifications and EPA refrigerant recycling and recovery certification.